

### **Marketing/Business/Development-**

Prospective interns will be confronted with all aspects of the marketing mix, including public relations and event planning. Interns will aid in the development of fundraising materials and help coordinate special fundraising events. In addition, interns will, under supervision, create press releases and public service announcement for local media outlets.

Please contact our Development Director at 814-944-3583, extension X333 for more information.

### **Counseling Program-**

The Counseling Program requires enrollment in a master's degree program, with an emphasis on social work. Duties include being assigned a case load, and fulfilling all the requirements of an employed counselor. These requirements include completing a psychosocial assessment, creating a service plan, keeping progress notes of the clients' care, offering client's case management as needed, participating in weekly group supervision, and receiving individual supervision from our clinical supervisor. The intern also can be assigned additional responsibilities in line with their internship contract.

Please contact Counseling Director at 814-944-3583, extension X338, for more information.

### **Crime Victim Support Services-**

Crime Victim Support Services accepts applications for Bachelor Degree Interns from Human Services, Social Work, or Criminal Justice backgrounds. A maximum of two intern placements are accepted per semester (spring, summer and fall). This program is most suitable for individuals who are highly motivated and are flexible, with the ability to adapt to a variety of changing conditions and demands inherent within a crisis intervention program.

Interns may provide an array of direct services for victims of crime, including crisis intervention and supportive counseling, hospital and police department accompaniment, court orientation and accompaniment, support group services and information and referrals. In addition, interns may participate in community wide events sponsored by the agency, as well as take advantage of continuing education opportunities while in their field placement. As opportunities arise, interns may choose to conduct public speaking engagements.

Please contact the Victim Services Coordinator at 814-944-3583, extension X326, for more information.

### **Intellectual Disabilities Program-**

Internships in the Intellectual Disabilities Program are available in our Adult Day Program and Community Residential Facilities Program. We provide training as required and permit interns to work along side other direct service staff.

Each perspective intern needs to obtain a FBI, Criminal History and Child Abuse check as well as a physical with a Mantoux test. These items would be the financial responsibility of the intern.

Supervision is provided consistently throughout the internship. Coordination must be established between the Director of the Intellectual Disabilities Program and the school liaison or internship advisor. No intern can do research with the people we serve. We have a Confidentiality Policy and are mandated Child Abuse Reporters.

Please contact the Director of the Intellectual Disabilities Program at 814-944-3583, extension X351, for more information.

### **Youth Programs- Teen Shelter-**

This internship provides an overview of agency and program services, understanding the needs of runaway or homeless youth, including the needs of gay, lesbian and bi-sexual youth. Orientation to the most often used service providers by youth. Completion of a 30-hour pre-service training is required of all interns in order to permit direct service contact with youth.

This internship will begin with an organized training period and will increase to independent work status. Other programs of Family Services Incorporated will provide an opportunity to learn about diverse populations, family styles and other family living issues. It is expected that the intern will be challenged to examine his or her own attitudes, beliefs and values that influence the counseling process.

From the program's perspective, an internship provides the opportunity to raise the awareness level of individuals who will someday be working with populations that experience homelessness, runaway youth and other types of family violence. The hope is that they will become supportive and understanding of issues that youth must face on a daily basis.

Please contact the Director of Youth Programs at 814-944-3583, extension X335, for more information.

### **Field Availability-**

The shelter is a 24-hour facility with staffing required 24 hours a day. Any style of work hours would be available for an intern. There is no limit on the number of students that may begin their work experience for the Project. Evening, weekend and night hours could also be discussed with the intern.

Direct practice using learned counseling skills such as active listening, problem solving, and the opportunity to use crisis intervention. The Empowerment model of counseling is utilized when working with residents or on the hotline. Administration duties such as staffing the shelter and having the opportunity to facilitate or design groups will also be part of the experience. The program can pay a stipend of \$25.00 for overnights and pays .45 cents per mile when transporting clients. During the orientation period, 40

hours of domestic violence training and 15 hours of shadowing all program staff are required. When the opportunity arises, the Project will send interns to in-services or trainings offered by other agencies. The program will pay for attendance including meals and transportation to such events.

Routine responsibilities include day-to-day crisis prevention work to meet client needs, as well as handling crisis calls. Also part of responsibilities interns will complete intake and discharge assessments along with other duties, including possibly design and facilitation of special groups. Court accompaniment with legal advocates, safety planning/assessment, and attending community meetings in the local area are also part of the internship.

Field Instructor Status: Rhonda J Smith, M.S. has been providing field supervision for interns from Penn State, University of Pittsburgh, Slippery Rock College, Saint Francis College and Mount Aloysius College, South Hills School of Business and YTI since 2006. She earned her Bachelor's degree in Psychology from University of Maryland, Frankfurt, Germany in 2000, and earned her Master's degree in Management from University of Maryland in 2005.

*NOTE:* Legal internships

- Hours will be Monday through Friday from 8am to 4pm at the Blair County Courthouse.
- Occasionally, legal advocates may go to the shelter to assist a client in discussing a protection from abuse order or other legal concerns and/or options.

Please contact the Victim Services Coordinator at 814-944-3583, extension X326, for more information.